



## Ministry Focus Description

**Position** .....Adult Ministry Pastor

**Responsible to** .....Executive Pastor

Emmanuel Evangelical Free Church (EEFC) is a well-established and thriving faith community with people from all walks of life. Emmanuel's mission is to "Make disciples of Jesus who live and love like Him, guiding others to do the same." Any candidate will be a proactive, high-capacity team member called to serve our faith community.

### Primary Responsibility

"Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it: "Love your neighbour as yourself." (Matthew 22:37-39)

### Ministry Summary

The primary purpose of the Adult Ministry Pastor is to implement Emmanuel's mission and vision through the equipping and spiritual growth of our adult congregants. The Adult Ministry Pastor will oversee Emmanuel's LifeGroups and the Adult Education, which includes the Men's and Women's Ministries, Adult Education, Library and uphold general pastoral duties.

Staff members at Emmanuel EFC are expected to affirm the Evangelical Free Church of Canada's (EFCC) Statement of Faith. It is expected that all staff members make every attempt to be involved in the life of the church, attending church services and church events.

### Oversight Areas

- Pastoral Responsibilities (35%)
- LifeGroups (30%)
- Adult Education (35%)
  - Men's Ministry
  - Women's Ministry
  - Library

### Key Responsibilities

- Oversee areas of ministry and staff ensuring the implementation of Emmanuel's mission and vision.
- Create training events, goals, and strategies that benefit areas of ministry and integration
- Answer incoming emails and general inquiries
- Equip and disciple staff and volunteers for ministry and life

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- Connect regularly with church community members and ministry leaders
- Periodically hosting and preaching rotation on Sunday mornings as needed
- Member of the Leadership Team
- Classical pastoral responsibilities such as pre-marital counselling, baptism, funerals, officiating weddings, etc.
- Attendance of staff meetings, staff training events, or any other staff requirement that arises

## Qualifications

- Strong leadership and servant hearted approach to ministry
- Committed to modeling a Christ-centered life and pursue having the heart of a shepherd
- Willing to invest time and energy into building relationships
- Teachable and open to new methodologies of practicing ministry.
- Works well leading and within a team environment
- Excellent organizational, time-management, and oral communication skills.
- Problem-solving attitude with an eye for detail
- Ability to build healthy, trust-centred relationships
- All pastors are required to seek credentialing with the EFCC within 2 years of employment.
- All pastors are required to have a B.A. and preferably a seminary degree.

## Time Requirements

The expectation is for this position to work 40 hours a week. General Admin Centre hours are 8:30 am to 4 pm, Monday to Thursday. However, each team member is expected to work out the details of their weekly schedule with their supervisor; this will include some evenings and weekends, specifically Sundays.

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